

**AGENDA
FOR THE REGULAR MEETING OF
THE LOS ANGELES MEMORIAL COLISEUM COMMISSION**

Thursday, March 23, 2017 at 2:30 pm
Coliseum Commission Room¹
3911 South Figueroa Street, Los Angeles, CA 90037

In compliance with Government Code Section 54957.5, nonexempt writings that are distributed to all, or a majority of all, of the Coliseum Commission members by any person in connection with a matter subject to discussion or consideration at an open meeting of the Coliseum Commission, are disclosable public records under the California Public Records Act. These public records may be viewed at 3911 S. Figueroa Street, Los Angeles, CA 90037, at the web page <http://lamcc.lacounty.gov/Meetings> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Ms. Elida Flores, eflores@bos.lacounty.gov, (213) 893-0202.

(POSTED: Monday, March 20, 2017 at 2:30 p.m.)

MEMBERS:

City of Los Angeles	Mr. Curren D. Price, Jr., President
	Mr. Marqueece Harris-Dawson, Alternate
State of California	Ms. Mona Pasquil Rogers
County of Los Angeles	Mr. Mark Ridley-Thomas
	Ms. Janice Hahn, Alternate
State Senate	Mr. Ricardo Lara ²
State Assembly	Mr. Reginald B. Jones-Sawyer, Sr. ²

STAFF:

Chief Administrative Officer and Secretary	Mr. Robert E. Osborne
Treasurer	Mr. Joseph Kelly
Controller	Mr. John Naimo
Co-Counsel	Ms. Noreen Vincent
Co-Counsel	Ms. Teresa Lujan
Co-Counsel	Mr. Thomas J. Faughnan
Co-Counsel	Mr. Erik J. Conard

At the discretion of the Los Angeles Memorial Coliseum Commission ("Commission"), all items appearing in this Agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Commission.

OPEN SESSION

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PRESIDENT'S COMMENTS**

¹ Coliseum South Offices, Enter property at Gate 29

² Ex-officio (non-voting)

4. GENERAL PUBLIC COMMENT
5. APPROVAL OF MINUTES OF REGULAR MEETING ON FEBRUARY 23, 2017
6. ELECTION OF VICE PRESIDENT OF THE LOS ANGELES MEMORIAL COLISEUM COMMISSION
7. CHIEF ADMINISTRATIVE OFFICER'S REPORT (Receive and file)
8. LOS ANGELES MEMORIAL COLISEUM GENERAL MANAGER'S REPORT (Receive and file)
 - A. EVENT OPERATIONS
 - B. COLISEUM PLANNED AND IN-PROGRESS PROJECTS
 - C. OTHER ITEMS
9. STATUS UPDATE ON PROPOSED AMENDMENT TO COMMISSION'S MANAGEMENT AGREEMENT OF 2013 (Discussion and possible action)
10. CONSIDERATION OF LETTER AGREEMENT REGARDING USC'S FUNDING OF COLISEUM COMMISSION OPERATING EXPENSES (Discussion and possible action)
11. CONSIDERATION OF PUBLIC INTEREST EVENT – WALK FOR KIDS produced by Ronald McDonald House Charities of Southern California (Discussion and possible action)
12. CONSIDERATION OF A RESOLUTION COMMENDING DON KNABE FOR HIS CONTRIBUTIONS ON BEHALF OF THE LOS ANGELES MEMORIAL COLISEUM COMMISSION (Discussion and possible action)

CLOSED SESSION

- CS-1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (CALIFORNIA GOVERNMENT CODE SECTION 54956.9(d)(1)) (Discussion and possible action)

Case: Los Angeles Memorial Coliseum Commission, et al. v. Lynch, et al., BC 472814

OPEN SESSION

13. CONSIDERATION OF COMMISSION'S FY 2016-17 FINAL BUDGET (Discussion and possible action)
14. ADJOURNMENT

Next regular meeting: **April 27, 2017**

NOTICE: The regular meetings of the Coliseum Commission are open to the public. A member of the public may address the Commission on any Agenda item, and a request to address the Commission must be submitted in person prior to the start of the meeting. The Commission may limit the public input on any item, based on the number of people requesting to speak and the business of the Commission. In addition, a member of the public has the right to address the Commission on items of interest which is within the subject matter jurisdiction of the Commission during the Public Comment portion of the Agenda.

As a covered entity under Title II of the Americans with Disabilities Act, the Los Angeles Memorial Coliseum Commission does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three (3) business days prior to the meeting you wish to attend by contacting Ms. Elida Flores at (213) 893-0202.

Persons having matters before the Los Angeles Memorial Coliseum Commission should read the following notice in connection with prohibited contributions to members of this agency.

NOTICE TO PERSONS HAVING MATTERS BEFORE THIS
AGENCY REGARDING PROHIBITED CONTRIBUTIONS

Any person to a proceeding before this Commission involving a license, permit, or other entitlement (including all entitlements for land use, contracts -- other than competitively bid labor or personal employment contracts -- and all franchises) must disclose on the record any contributions in excess of \$250.00 to any elected or appointed officer of the Commission, including alternates, made within the preceding 12 months by the party, or his or her agent. The California contributions limitations of Government Code Section 84308 also prohibit contributions in excess of \$250.00 for three months following the date of any final decision rendered by the Commission in such proceeding. Commissioners who have received such contributions within the past 12 months may not participate in the proceeding. Also, Commissioners may not receive such contributions while a matter affecting a contributor is pending.

Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita ayuda con esta agenda, por favor llame a nuestra oficina al (213) 893-0202.

**MINUTES
OF REGULAR MEETING OF
LOS ANGELES MEMORIAL COLISEUM COMMISSION**

Thursday, February 23, 2017

1. CALL TO ORDER

The Regular Meeting of the Los Angeles Memorial Coliseum Commission (the "Commission") was held in the Coliseum Commission Room on Thursday, February 23, 2017, and was called to order at 2:37 p.m. by President **PRICE**.

2. ROLL CALL

PRESENT: Mr. Curren D. Price, Jr., President
Mr. Mark Ridley-Thomas

Two (2) and a quorum

ABSENT: Ms. Mona Pasquil Rogers
Mr. Reginald B. Jones-Sawyer, Sr. (Non-voting)
Mr. Ricardo Lara (Non-voting)
Ms. Janice Hahn (Alternate)
Mr. Marqueece Harris-Dawson (Alternate)

STAFF PRESENT: Mr. Robert E. Osborne, Secretary and CAO
Ms. Noreen Vincent, Co-Counsel
Ms. Teresa Lujan, Co-Counsel
Mr. Thomas J. Faughnan, Co-Counsel
Mr. Erik J. Conard, Co-Counsel
Ms. Rachelle Anema, Controller

ALSO PRESENT: Mr. Joe Furin Ms. Lainie Strouse
Mr. Dan Stimmler Ms. Ana Lasso
Mr. Fernando Ramirez Ms. Vanessa Esparza
Ms. Leslie Wall Mr. Derrick Mims
Ms. Diane Sher Mr. Benny Tran
Mr. Thomas J. Faughnan Ms. Ayahlushim Getachew

3. The President did not comment.
4. There was no public comment.
5. It was moved by Commissioner **RIDLEY-THOMAS**, seconded by President **PRICE**, and carried by unanimous vote, that the minutes of the Commission's regular meeting held on January 26, 2017, be **APPROVED**.

6. **APPROVED** by unanimous consent, there being no objection, that the report of the chief administrative officer be received and filed.
7. **APPROVED** by unanimous consent, there being no objection, that the Commission's chief administrative officer and counsel be directed to explore the feasibility of establishing a new entity to provide financial and programmatic support to the Commission, then report back to the Commission.
8. **APPROVED** by unanimous consent, there being no objection, that the Coliseum General Manager's report be received and filed.
9. **APPROVED** by unanimous consent, there being no objection, that the staff report on maintenance and repair of the Coliseum Property be received and filed.
10. **APPROVED** by unanimous consent, there being no objection, that the update on Los Angeles Football Club's Redevelopment Project be received and filed.
11. **APPROVED** by unanimous consent, there being no objection, that the update on Exposition Park construction activity be received and filed.

The Commission entered Closed Session

CS-1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (CALIFORNIA GOVERNMENT CODE SECTION 54956.9(d)(1))

Case: Los Angeles Memorial Coliseum Commission, et al. v. Lynch, et al., BC 472814

No reportable action was taken.

CS-2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (CALIFORNIA GOVERNMENT CODE SECTION 54956.9(d)(4))

Initiation of litigation (one or more potential cases)

No reportable action was taken.

CS-3 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (CALIFORNIA GOVERNMENT CODE SECTION 54956.8)

No reportable action was taken.

The Commission entered Open Session

12. **ADJOURNED** at 3:37 p.m.

Secretary

EX-OFFICIO MEMBERS

STATE SENATOR
RICARDO LARA

ASSEMBLYMEMBER
REGINALD JONES-SAWYER

ROBERT E. OSBORNE
CHIEF ADMINISTRATIVE OFFICER
SECRETARY



**SITE OF 1932 AND 1984
OLYMPICS ATHLETICS COMPETITION
OPENING & CLOSING CEREMONIES**



**SITE OF 1984 OLYMPICS
BOXING COMPETITION**

COMMISSION MEMBERS

STATE OF CALIFORNIA
MONA PASQUIL ROGERS

COUNTY OF LOS ANGELES
MARK RIDLEY-THOMAS
JANICE HAHN (Alternate)

CITY OF LOS ANGELES
CURREN D. PRICE, JR.
PRESIDENT

MARQUEECE HARRIS-DAWSON
(Alternate)

LOS ANGELES MEMORIAL COLISEUM COMMISSION

3911 South Figueroa Street, Los Angeles, CA 90037

AGENDA ITEM #6

**ELECTION OF VICE PRESIDENT OF
THE LOS ANGELES MEMORIAL COLISEUM COMMISSION**

ROBERT OSBORNE

Recommended Action: ELECT a Vice President of the Los Angeles Memorial Coliseum Commission.

Background:

On February 22, 2017, the Governor of the State of California notified the Commission that the term of the State's appointee, who served at the time as Vice President of the Los Angeles Memorial Coliseum Commission, had expired.

Section 10 of the Bylaws of the Los Angeles Memorial Coliseum Commission provides that "in the event of a vacancy in the office of the Vice President, the members of the Commission shall elect another member of the Commission to serve as Vice President until the end of the term."

The term of the newly elected Vice President begins immediately.

BYLAWS OF THE
LOS ANGELES MEMORIAL COLISEUM COMMISSION

CHAPTER I
GENERAL PROVISIONS

SECTION 1. These rules shall apply to the Los Angeles Memorial Coliseum Commission (Commission) and are adopted pursuant to the authority vested in the Commission by the Amended and Restated Los Angeles Memorial Coliseum Commission Management Agreement dated as of February 26, 2014 as may be amended from time to time (Management Agreement), and section 6500 et seq. of the Government Code.

SECTION 2. Any rule contained herein may be amended, repealed, or adopted at any time by a majority vote of the Commission, provided, however, such action shall not affect any pending matter.

SECTION 3. Any rule may be temporarily suspended by unanimous consent of the Commission.

SECTION 4. Unless otherwise provided by these Bylaws, all proceedings before the Commission shall be conducted in accordance with, and pursuant to, the parliamentary rules of procedures as prescribed in "Robert's Rules of Order." Provided, further, that the failure to follow the parliamentary rules of procedures as prescribed in "Robert's Rules of Order" shall not invalidate any action taken by the Commission.

CHAPTER II

COMMISSION MEETINGS

SECTION 5. The regular meetings of the Commission shall be held on the fourth Thursday of each and every month except July and November, commencing at the hour of 2:30 p.m. at the Los Angeles Memorial Coliseum Commission Room, unless cancelled by the Commission or the Commission adopts an alternate schedule. In no event shall the Commission meet fewer than once each quarter. If any regular meeting day falls upon a holiday, the regular meeting of the Commission shall be cancelled.

SECTION 6. Any regular, adjourned regular, special or adjourned special meeting of the Commission may be adjourned to any day prior to the date established for the next succeeding regular meeting of the Commission. If the date to which any such meeting is adjourned falls upon a holiday, the adjourned meeting shall be held at the same place on the next succeeding day which is not a holiday at the hour of 2:30 p.m., in which event all hearings and other matters before the Commission are continued to the same hour of the next succeeding day which is not a holiday.

SECTION 7. Any adjourned meeting of a regular meeting or adjourned regular meeting is part of the regular meeting.

SECTION 8. Special meetings of the Commission may be called in the manner provided by State law. The agenda for the special meeting shall specify the time and place of the meeting and the business to be transacted at such meeting, and no other business shall be considered at that meeting. The Chief Administrative Officer

(CAO) shall provide notice of special meetings to all members of the Commission and the public as required by State law.

CHAPTER III

ELECTION, POWERS, AND DUTIES OF OFFICERS, CONDUCT OF MEETINGS

SECTION 9. The Commission shall be presided over by a President, and Vice-President, to be elected from amongst the members of the Commission as provided for in Section 10, below.

SECTION 10. The members of the Commission shall elect the President and Vice-President at the first meeting of the Commission held in each calendar year to serve until the election of their successors. In the event of a vacancy in the office of the President, the Vice-President shall serve as his or her replacement for the remainder of the term. If the Vice-President is not available to serve, the members of the Commission shall elect another member of the Commission to serve as President until the end of the term. In the event of a vacancy in the office of the Vice-President, the members of the Commission shall elect another member of the Commission to serve as Vice-President until the end of the term.

SECTION 11. The President, when present, shall preside at all meetings of the Commission and shall conduct the business of the Commission in the manner prescribed by the Management Agreement and these Bylaws. The President shall preserve order and decorum and shall decide all questions of order subject to the action of a majority of the Commission.

SECTION 12. In the absence of a quorum the members present shall adjourn the meeting until the same hour on the next succeeding day or to the next regularly scheduled Commission meeting date. If all members are absent the CAO of the Commission may adjourn the meeting to a stated time and place in accordance with Section 54955 of the Government Code.

SECTION 13. In the absence of, or inability to act of, the President, the Vice-President shall preside over the meeting. When presiding over the meeting as provided for herein, the Vice-President shall have all of the powers and duties of the President.

SECTION 14. The Commission shall appoint a Secretary who may, but not need, be a member of the Commission.

SECTION 15. Each motion made by any member of the Commission shall require a second. Motions and seconds may be made by any member of the Commission, including the President.

SECTION 16. The roll need not be called in voting upon a motion except when requested by a member. If the roll is not called, in the absence of an objection, the Chair may order the motion unanimously approved. When the roll is called on any motion, any member present who does not vote in an audible voice shall be recorded as "aye."

SECTION 17. Each roll call of the Commission shall be in alphabetical order, except that the President shall be called last.

SECTION 18. A majority of the members of the Commission constitute a quorum for the transaction of business. No act of the Commission shall be valid or binding unless a majority of all the members concur therein, unless the Management Agreement requires otherwise.

SECTION 19. The Secretary shall cause to be kept minutes of the Commission's meetings, and shall otherwise maintain a record of all proceedings thereof as required by law.

SECTION 20. The CAO shall prepare an agenda for each meeting in consultation with the President. The agenda shall include those matters addressed to the Commission requiring its action, and any matter any member of the Commission at a regular or special meeting of the Commission, requests be placed on the agenda of a future meeting. The CAO shall attend each meeting of the Commission.

EX-OFFICIO MEMBERS

STATE SENATOR
RICARDO LARA

ASSEMBLYMEMBER
REGINALD JONES-SAWYER

ROBERT E. OSBORNE
CHIEF ADMINISTRATIVE OFFICER
SECRETARY



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(Alternate)

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AGENDA ITEM #7

CHIEF ADMINISTRATIVE OFFICER'S REPORT

ROBERT OSBORNE

Staff Recommendation: **RECEIVE** and **FILE** the chief administrative officer's report.

A. Preservation of Historic Items

This month, I met with Ms. Dawn McDivitt, Chief Deputy Director of the Natural History Museum of Los Angeles County and Ms. Beth Werling, Collections Manager. We discussed preserving and displaying the Commission's historic items. Our conversation was comprehensive and productive. I plan to continue working with the Natural History Museum staff to develop recommendations for the Commission's consideration.

B. Environmental Impact Mitigation Monitoring

This month, I met with Dave Hathaway, Vice President of Legends Project Development, and with Darin Miller, Senior Project Manager of PCL Construction Services, Inc. We discussed each impact area in the Los Angeles Memorial Sports Arena Redevelopment Project's mitigation monitoring program and the mitigation measures that were in place. Senior management assured me that all necessary measures were in place and functioning. I conducted a field inspection of the property's perimeter and did not observe any obvious compliance issues. I have not received any negative comments from the community regarding the project. The Commission's environmental impact monitoring will continue through the project's completion in 2018.

C. Establishing a Foundation

In the coming weeks, I plan to meet with each Commissioner and counsel to obtain their feedback and suggestions regarding the formation of a new foundation, and then present a plan to the Commission that will include recommendations for legal form, organizational structure, name, mission and activities, bylaws, directors, officers, and financial projections.

EX-OFFICIO MEMBERS

STATE SENATOR
RICARDO LARA

ASSEMBLYMEMBER
REGINALD JONES-SAWYER

ROBERT E. OSBORNE
CHIEF ADMINISTRATIVE OFFICER
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AGENDA ITEM #8

**LOS ANGELES MEMORIAL COLISEUM
GENERAL MANAGER'S REPORT**

JOE FURIN

Staff Recommendation:

RECEIVE and **FILE** the Los Angeles Memorial Coliseum General Manager's report.

Overview:

USC's report was received by the Commission's chief administrative officer from USC's general manager of the Los Angeles Memorial Coliseum and Los Angeles Memorial Sports Arena. The report summarizes event operations and planned and in-progress projects (for the report, see **Attachment 8.1**).

LOS ANGELES MEMORIAL
COLISEUM
 AND SPORTS ARENA

**Los Angeles Memorial Coliseum & Sports Arena
 General Manager Report for the March 23, 2017 Memorial Coliseum Commission Meeting**

**Prepared by Joe Furin
 University of Southern California**

1. EVENT OPERATIONS

A. Completed Coliseum Events, February 2017:

i. Notable events include:

i. Air & Style Festival, Feb. 19-20 (park wide event) (Feb. 19-20)

ii. Feb. 2017	8 Days in use	34,400 Attendance
iii. Feb. 2016	20 Days in use	34,952 Attendance
iv. YTD 2017	14 Days in use	92,433 Attendance
v. YTD 2016	35 Days in use	35,944 Attendance

Note – a complete list of all events and attendance held will be provided with the University/Coliseum Semi-Annual Report.

B. In Progress/Upcoming, Large Events planned at this time for 2017...

- i. Ceremony Commemorating the 100th Anniversary of the United States entry into WWI (April 6)
- ii. USC Women's Lacrosse vs Colorado (April 14)
- iii. USC Football Annual Spring Inter-squad Game (April 15)
- iv. Burgers & Beer Food Festival (April 29)
- v. International Soccer Match, Mexico vs Croatia (May 27)
- vi. USA City Games (June 17-18)
- vii. July 4th Celebration, park wide event (July 4)
- viii. FYF Music Festival, park wide event (July 22-23)
- ix. International Soccer Match (July 26)
- x. 2017 Police and Fire World Games (Aug. 7)
- xi. USC Football vs Western Michigan (Sept. 2)
- xii. USC Football vs Stanford (Sept. 9)
- xiii. USC Football vs Texas (Sept. 16)
- xiv. USC Football vs Oregon State (Oct. 7)
- xv. USC Football vs Utah (Oct. 14)
- xvi. USC Football vs Arizona (Nov. 4)
- xvii. USC Football vs UCLA (Nov. 18)
- xviii. Nine L.A. Rams home games Aug – Dec (exact dates TBD)

2. COLISEUM PLANNED and IN-PROGRESS PROJECTS.

- A. Projects Requiring Coliseum Commission Approval (Those that materially affect the exterior structure or appearance of the Coliseum or Coliseum Property, or the historical significance of the Coliseum...or, are structural in nature...)
 - i. Coliseum Renovation Project, approved by the Commission July 28, 2016...
 - i. 2017 Pre-Construction Work
 - a. Removal and Relocation of East Scoreboards
 - i. Work commencing Feb 2017, targeted completion date of July 30, 2017.
 - b. LID Storm Drains
 - i. Work commencing March 2017, targeted completion date of July 30, 2017
 - c. IT Trench
 - i. Work commencing March 2017, targeted completion date of July 30, 2017
 - d. West Administration Building
 - i. Work commencing March 2017, targeted completion date of January 2018
- B. Site Upgrades and Improvements
 - i. No report this month
- C. Infrastructure and Maintenance Projects
 - i. No report this month

Note: A complete, itemized list of any capital improvement items and associated costs for the fiscal year will be provided in the semi-annual, 6-month report to the Commission.

3. OTHER ITEMS

- A. Nothing to report at this time.

END OF REPORT

EX-OFFICIO MEMBERS

STATE SENATOR
RICARDO LARA

ASSEMBLYMEMBER
REGINALD JONES-SAWYER

ROBERT E. OSBORNE
CHIEF ADMINISTRATIVE OFFICER
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LOS ANGELES MEMORIAL COLISEUM COMMISSION

3911 South Figueroa Street, Los Angeles, CA 90037

AGENDA ITEM #9

**STATUS UPDATE ON PROPOSED AMENDMENT TO
COMMISSION'S MANAGEMENT AGREEMENT OF 2013**

ROBERT OSBORNE

Staff Recommendation:

This item is for discussion purposes only. No staff recommendation for action.

Background:

On **February 14, 2014**, the Amended and Restated Los Angeles Memorial Coliseum Commission Management Agreement of 2013 (Management Agreement) was fully executed.

On **April 30, 2015**, the Commission approved a proposed amendment to the Management Agreement which would have increased the number of voting members from three to **five** and increased the number of alternate voting members from three to **four**. The State rejected the proposed amendment on January 6, 2016. The County approved the proposed amendment on April 12, 2016. The City approved the proposed amendment on October 11, 2016.

On **April 28, 2016**, the Commission discussed a new alternative for increasing the number of Commission members from three to **six** given the fact that the five member scenario was not approved by the State.

On **October 13, 2016**, the Commission considered the attached proposed First Amendment to the Management Agreement (First Amendment), which would increase the number of voting members from three to **six** (Attachment 9.1). The First Amendment allows for each member agency of the Commission to appoint two (2) voting members. The amendment requires approval from all three member agencies.

On **January 26, 2017**, the Commission approved the First Amendment for delivery to the three member agencies. In February 2017, the amendment was delivered to the member agencies for approval and execution. To my knowledge, the amendment has not yet been amended by any member agency.

**FIRST AMENDMENT TO THE AMENDED AND RESTATED LOS ANGELES
MEMORIAL COLISEUM COMMISSION MANAGEMENT AGREEMENT OF 2013**

THIS FIRST AMENDMENT TO THE AMENDED AND RESTATED LOS ANGELES MEMORIAL COLISEUM COMMISSION MANAGEMENT AGREEMENT, is made this _____ day of _____, 2017, by and between the CITY OF LOS ANGELES, a municipal corporation (the "City"), the COUNTY OF LOS ANGELES, a body corporate and politic and political subdivision of the State of California (the "County"), and the SIXTH DISTRICT AGRICULTURAL ASSOCIATION (also known as the California Science Center), an institution of the State of California (the "District").

RECITALS

WHEREAS, the parties did, as of the 26th day of February, 2014, enter into an agreement known as the Amended and Restated Los Angeles Memorial Coliseum Commission Management Agreement of 2013 (the "Management Agreement"). By this Management Agreement, the parties updated, revised and restated their prior agreements establishing the Los Angeles Memorial Coliseum Commission ("Commission"), and empowering and authorizing the Commission to manage, operate, and maintain the Los Angeles Memorial Coliseum (the "Coliseum"), a National Historic Landmark, and the Los Angeles Memorial Sports Arena (the "Sports Arena"); and

WHEREAS, it is desired to amend the Management Agreement to further revise the governance structure of the Commission to increase the voting membership of the Commission in order to achieve maximum efficiency in the management of the Coliseum and Sports Arena;

NOW, THEREFORE, IT IS AGREED that Sections 4, 11 and 13, inclusive, of the Management Agreement are amended in their entirety to read as follows:

4. The Commission shall consist of six (6) voting members, all serving in their individual capacity, as follows: two (2) members appointed by the Mayor of the City of Los Angeles subject to confirmation by the City Council of Los Angeles; two (2) members appointed by the Chairperson of the Board of Supervisors of the County of Los Angeles (the "Board of Supervisors") subject to confirmation by the Board of Supervisors; and two (2) members appointed by the Governor of the State of California. The City Council President, Chairperson of the Board of Supervisors, and Governor shall also appoint one (1) alternate each and each such alternate, acting in an individual capacity, shall have the authority to attend, participate in any meeting of the Commission and, when the regular member for whom the alternate serves is absent from said meeting, vote at said meeting. All members and alternate members of the Commission shall serve at the pleasure of the respective appointing authority. Notwithstanding the foregoing, the parties hereto agree that the University of Southern California (USC), as tenant of the Coliseum pursuant to the terms of the Lease and Agreement between USC and the Commission, shall have the right to present to the member agencies of the Commission at least three (3) persons for membership to the Commission. Each party to this agreement shall consider USC's recommendations in good faith, but shall not be obligated to appoint any such person to the Commission. In the event no party to this Management Agreement is willing to appoint to the Commission a person presented by USC, the Commission shall so notify USC in writing, and thereafter shall keep USC regularly informed regarding actions of the

Commission impacting USC or its use and operation of the premises, in compliance with Section 15.2 of the Lease between the Commission and USC.

11. The presence of four (4) members of the Commission, including any acting alternates present, shall be required to constitute a quorum, and a majority vote of all members and acting alternates present shall be necessary for the transaction of business.

The Commission shall adopt appropriate bylaws not inconsistent herewith for the orderly transaction of its business. In the absence of any bylaws specifically adopted by the Commission, the most recent published version of Robert's Rules of Order shall prevail for the orderly transaction of the business of the Commission.

13. The Commission shall have power, upon an affirmative vote of at least four (4) members of the Commission at a meeting of the Commission, to negotiate for a contract to operate, manage and control parking lots or parking areas, either within or outside the boundaries of Exposition Park in the City, to be used in connection with the activities of any of the Commission's facilities or structures in Exposition Park in the City, including the Coliseum and Sports Arena. The power to acquire parking facilities by condemnation is expressly withheld from the Commission. Title to all parking lots or parking areas acquired by the Commission shall vest in the District upon the expiration or termination of this agreement or any extension thereof.

All other provisions of the Management Agreement shall remain in full force and effect.

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IN WITNESS WHEREOF, the parties have caused this First Amendment to the Management Agreement to be executed and attested by their proper officers thereunto duly authorized, and their official seals to be hereto affixed, as of the day and year first above written.

CITY OF LOS ANGELES

ATTEST: City Clerk

By: _____
Mayor

By: _____
Deputy

APPROVED AS TO FORM:

MIKE FEUER, City Attorney

By: _____
Assistant City Attorney

COUNTY OF LOS ANGELES

ATTEST: LORI GLASGOW
Executive Officer
Clerk of the Board of
Supervisors

By: _____
MARK RIDLEY-THOMAS
Chair
Board of Supervisors

By: _____
Deputy

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By: _____
Deputy

(Signatures continue on following page)

SIXTH DISTRICT AGRICULTURAL ASSOCIATION:

CALIFORNIA SCIENCE CENTER
An Institution of the State of California

By: _____
Chair, Board of Directors

APPROVED:

CALIFORNIA NATURAL RESOURCES AGENCY
an Agency of the State of California

By: _____
Secretary

EX-OFFICIO MEMBERS

STATE SENATOR
RICARDO LARA

ASSEMBLYMEMBER
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ROBERT E. OSBORNE
CHIEF ADMINISTRATIVE OFFICER
SECRETARY



**SITE OF 1932 AND 1984
OLYMPICS ATHLETICS COMPETITION
OPENING & CLOSING CEREMONIES**



**SITE OF 1984 OLYMPICS
BOXING COMPETITION**

COMMISSION MEMBERS

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(Alternate)

LOS ANGELES MEMORIAL COLISEUM COMMISSION

3911 South Figueroa Street, Los Angeles, CA 90037

AGENDA ITEM #10

**CONSIDERATION OF LETTER AGREEMENT REGARDING USC’S FUNDING OF
COLISEUM COMMISSION OPERATING EXPENSES**

ROBERT OSBORNE

Staff Recommendation:

APPROVE and **AUTHORIZE** the President of the Los Angeles Memorial Coliseum Commission to acknowledge and agree to a letter agreement with the terms and conditions that are included in **Attachment 10.1** that limit USC’s funding of Commission operating costs.

Operating cost funding for the five (5) fiscal years will not exceed the following:

- FY17: \$346,300
- FY18: \$356,689
- FY19: \$367,390
- FY20: \$378,411
- FY21: \$389,764

Background:

The Second Amendment to Lease and Agreement by and between Los Angeles Memorial Coliseum Commission and the University of Southern California (USC) (Lease) Section 4.2(a) requires USC to pay to the Commission “an annual amount” to fund ongoing Commission operations, including costs for administration, performance and enforcement of the agreement, and any real property assessments payable by the Commission.

Lease Section 4.4 requires “the budgeted amount” of “permissible” Commission operating costs to be payable by USC in monthly installments. If any new item or category of operational cost arises, USC has the right to approve or disapprove the inclusion of the new item or category. Permissible items are:

1. Personnel cost
2. Financial statement preparation
3. Audit expenses
4. Liability and property insurance premiums
5. Administrative expenses relating to:
 - Public meetings
 - W-2 distribution
 - FPPC Form 700 submittals
 - FPPC Form 802 postings
 - State Controller report submittals
 - Memorial Court of Honor nominations process
 - Nonprofit/public event coordination
 - Website maintenance and related IT costs
 - Lease administration monitoring reports
 - Submittal of IRS Form 990 for Coliseum Association
 - Trademark administration



March 22, 2017

Via Email: rosborne@bos.lacounty.gov

Robert Osborne
Chief Administrative Officer
Los Angeles Memorial Coliseum Commission
3911 South Figueroa St.
Los Angeles, CA 90037

RE: Lease and Agreement, dated May 14, 2008 between the Los Angeles Memorial Coliseum Commission (the “Coliseum Commission” or “Commission”), as landlord, and the University of Southern California (“USC”), as tenant; as amended by First Amendment to Lease and Agreement dated November 4, 2010, and by Second Amendment to Lease and Agreement, dated July 29, 2013, and by Third Amendment to Lease and Agreement, dated December 1, 2015

Letter Agreement Regarding Coliseum Commission FY Operating Expense Budget

Dear Mr. Osborne:

Further to my letter to you of December 21, 2016 and our subsequent discussions, this letter serves to memorialize our agreement regarding USC’s funding of the Coliseum Commission’s operating expense budget for FY17 through FY21.

USC and the Coliseum Commission agree that USC will fund the Coliseum Commission’s operating expense budget for its next five (5) fiscal years as follows:

FY17:	\$346,300
FY18:	\$356,689
FY19:	\$367,390
FY20:	\$378,411
FY21:	\$389,764

The foregoing reflects the Commission’s requested operating budget amount of \$346,000 for FY17, plus annual increases of three percent (3%) for each succeeding fiscal year through FY21. USC and the Coliseum Commission further agree that in the event that the Coliseum Commission’s actual operating expenses for any of the foregoing fiscal years is less than the budgeted amount, USC and the Commission will share equally in the difference. By way of example, if the actual operating expenses incurred by the Coliseum Commission in FY17 were \$300,000, resulting in a “savings” of \$46,300 (which would have been received the Coliseum Commission in the form of operating budget fundings in excess of its actual requirements), each of the USC and the Coliseum Commission would receive \$23,150 of the savings. The Coliseum Commission would retain \$23,150 of the excess budgeted amount funded by USC, and USC would receive its share of the savings in the form of a credit against future monthly funding(s) of

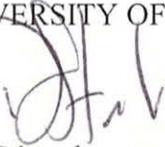
budgeted operating expense from USC to the Coliseum Commission (in this example, reducing a \$29,724.08 monthly FY18 payment by \$23,1500 to \$6,574.08).

Except as expressly provided herein, USC reserves all of its rights under the Second Amendment to Lease and Agreement, dated as of July 29, 2013, between the Coliseum Commission and USC, as it may heretofore have been or may hereafter be amended, with respect to the funding of the Coliseum Commission's operating expense budget.

While we were working through this resolution of budget, USC has been funding the Commission's operating expense budget at the FY16 rate of \$25,000 per month. Providing this letter agreement is acceptable to the Coliseum Commission, the next monthly funding from USC will be in the amount of \$63,583.30, which is the sum of \$28,858.33 (the monthly FY17 rate) for April 2017 plus \$34,724.97 to make up the shortfalls in the amounts funded for July 2016 through March 2017. Please execute this letter where indicated below to confirm the Coliseum Commission's agreement to the terms of this letter and return a copy of the signed letter to me via email at stimmler@usc.edu.

Sincerely,

UNIVERSITY OF SOUTHERN CALIFORNIA



Dan Stimmler

Vice President, Auxiliary Services and COO of the Los Angeles Memorial Coliseum

ACKNOWLEDGED, ACCEPTED AND AGREED:

LOS ANGELES MEMORIAL COLISEUM COMMISSION

By: _____

Name:

Title:

cc: Claudia Gutierrez, Co-Counsel, Coliseum Commission
Joe Furin, General Manager, Los Angeles Memorial Coliseum
Matt Curran, Director, USC Trademarks & Contract Compliance

AGENDA ITEM #11

NO STAFF REPORT

EX-OFFICIO MEMBERS

STATE SENATOR
RICARDO LARA

ASSEMBLYMEMBER
REGINALD JONES-SAWYER

ROBERT E. OSBORNE
CHIEF ADMINISTRATIVE OFFICER
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3911 South Figueroa Street, Los Angeles, CA 90037

AGENDA ITEM #12

**CONSIDERATION OF A RESOLUTION COMMENDING DON KNABE FOR HIS CONTRIBUTIONS ON
BEHALF OF THE LOS ANGELES MEMORIAL COLISEUM COMMISSION**

ROBERT OSBORNE

Staff Recommendation:

APPROVE that the proposed resolution commending Don Knabe for his contributions on behalf of the Los Angeles Memorial Coliseum Commission be adopted (see Attachment 12.1).

Overview:

According to the Coliseum Commission's records, the Commission has presented scrolls to individuals and organizations since 1950 to publically recognize significant contributions and accomplishments.

Former Coliseum President Don Knabe is an individual who has made countless contributions to the Coliseum Commission and to the people it serves. The Commission has not presented a scroll since 2009.

The proposed scroll would be created by the Los Angeles County Public Information Office then presented to Mr. Knabe during the next regularly scheduled Commission meeting that Mr. Knabe is available to attend.

LOS ANGELES MEMORIAL COLISEUM COMMISSION

RESOLUTION

WHEREAS, the Los Angeles Memorial Coliseum Commission, at its meeting of Thursday, March 23, 2017, adopted a RESOLUTION commending

DON KNABE

for his countless contributions on behalf of the Los Angeles Memorial Coliseum Commission; and

WHEREAS, Mr. KNABE served as Commissioner from 1999 through 2013, and as Alternate Commissioner from 2014 through 2016, representing the County of Los Angeles; and

WHEREAS, he served continuously and with dedication during the most fiscally challenging period of the Commission; and

WHEREAS, his leadership as President in 2003, 2012, and 2013, was instrumental in negotiating a lease and agreement amendment with the University of Southern California that, among other things, provided for the return of the NFL and Olympic Games, made it possible to redevelop the Memorial Sports Arena property, and documented the parameters of the Memorial Coliseum's all-inclusive renovation.

WHEREAS, his outstanding service has promoted the good will of the Los Angeles Memorial Coliseum and Los Angeles Memorial Sports Arena;

NOW, THEREFORE, BE IT RESOLVED, that the Los Angeles Memorial Coliseum Commission presents this Scroll inscribed with our names as evidence of our sincere appreciation and gratitude.

President

Vice President

Commissioner

Chief Administrative Officer

EX-OFFICIO MEMBERS

STATE SENATOR
RICARDO LARA

ASSEMBLYMEMBER
REGINALD JONES-SAWYER

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AGENDA ITEM #13

CONSIDERATION OF COMMISSION'S FY 2016-17 FINAL BUDGET

ROBERT OSBORNE

Staff Recommendation: **APPROVE** the Commission's FY 2016-17 Final Budget (see Attachment 13.1).

A. Background

The Coliseum Commission adopted its FY 2016-17 budget on April 28, 2016. As the fiscal year passed, it became clear that modifications to the adopted budget needed to be made and a proposed final budget presented to the Commission for its consideration and approval. The net effect of the following budget modifications is a decrease in the fiscal year budget deficit of \$210,747 to \$52,137.

B. Operating Revenue + \$46,300

If the Commission reaches agreement with USC on Agenda Item No. 10, the FY17 operating revenue budget would increase by \$46,300 providing full funding for the Commission's:

- Administrative support costs;
- Audit and tax preparation fees;
- Controller services fees; and
- Miscellaneous expenses

C. Insurance Proceeds - \$8,250

The budget for insurance proceeds are adjusted downward in the proposed final budget to equal the actual amount received during the fiscal year.

D. Restitution Income + \$172,697

Because the actual amount of restitution fees that will actually be received is difficult to predict, the adopted budget did not include restitution fees. As of December 31, 2016, the Commission received \$172,697 in restitution fees and that amount is included in the proposed final budget.

LOS ANGELES MEMORIAL COLISEUM COMMISSION

Final Budget

For the Fiscal Year 2016-17

	Adopted FY 16-17 <u>Budget</u>	Increase (Decrease)	Final FY 16-17 <u>Budget</u>
Operating revenue:			
Rent	\$ 1,282,446	\$ -	\$ 1,282,446
Operating costs	300,000	46,300	346,300
Health insurance premium	163,900	-	163,900
Video board lease	59,811	-	59,811
Insurance proceeds	200,000	(8,250)	191,750
Restitution income	-	172,697	172,697
Total operating revenue	2,006,157	210,747	2,216,904
Operating expenses:			
Rent	1,282,446	-	1,282,446
Administrative support services	287,000	-	287,000
Health insurance premium	163,900	-	163,900
Legal fees	250,000	-	250,000
Pension expense	124,900	-	124,900
Interest	101,495	-	101,495
Controller services	40,000	-	40,000
Audit and tax preparation fees	17,000	-	17,000
Miscellaneous	2,300	-	2,300
Total operating expenses	2,269,041	-	2,269,041
Budget deficit	(262,884)	210,747	(52,137)
Add: noncash expenses	1,383,941	-	1,383,941
Subtract: noncash revenue	(1,342,257)	-	(1,342,257)
Change in cash balance	(221,200)	210,747	(10,453)
Cash balance, July 1, 2016*	534,105	-	534,105
Cash balance, June 30, 2017, projected*	\$ 312,905	\$ 210,747	\$ 523,652

*Commission and Association balances combined