

**MINUTES OF REGULAR MEETING OF  
THE LOS ANGELES MEMORIAL COLISEUM COMMISSION**

Thursday, April 30, 2015

1. CALL TO ORDER

The Regular Meeting of the Los Angeles Memorial Coliseum Commission was convened in the Commission Board Room on Thursday, April 30, 2015, and called to order at 2:40 p.m. by President Ridley-Thomas.

2. ROLL CALL

PRESENT: Commissioner Mark Ridley-Thomas, President  
Commissioner Curren D. Price, Jr.

ALSO PRESENT: Attorney Thomas Faughnan  
Attorney Noreen Vincent  
Kathy Markarian, Chief Administrative Officer and Secretary

ABSENT: Commissioner William Chadwick, Vice President  
Alternate Don Knabe  
Alternate Tom LaBonge  
Ex-officio Member Senator Ricardo Lara  
Ex-officio Member Reginald Jones-Sawyer, Sr.

3. PUBLIC COMMENT

President Ridley-Thomas invited Public Comment, to which one individual responded. Member of the public, Diane Sher, addressed the Commission.

4. APPROVAL OF MINUTES

President Ridley-Thomas requested a motion to approve the minutes of the regular meeting of January 30, 2015 and the special meetings of March 25, 2015 and April 8, 2015. There were no requests for revisions to the minutes.

**ACTION: On motion of Commissioner Price and seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, the minutes of the regular meeting of January 29, 2015 were approved.**

**ACTION: On motion of Commissioner Price and seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, the minutes of the special meeting of March 25, 2015 were approved.**

**ACTION: On motion of Commissioner Price and seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, the minutes of the special meeting of April 8, 2015 were approved.**

5. PRESIDENT'S COMMENTS

President Ridley-Thomas welcomed everyone to the Coliseum Commission meeting.

6. CHIEF ADMINISTRATIVE OFFICER'S REPORT

Ms. Markarian provided a report on the following items:

1. Commission Insurance - At the January 29, 2015, meeting, the Commission authorized the execution of a letter agreement with USC which waives the Commission's obligation to have general liability insurance coverage pursuant to the Commission-USC Lease and adds the Commission onto USC's directors and officers (D&O) insurance policy as an "affiliated entity" effective July 29, 2013 (the effective date of the Lease) in order to reduce the Commission's operating budget. On January 31, 2015, the letter agreement was executed by the Commission and USC. The Chief Administrative Officer canceled the Commission's current insurance policies effective January 31, 2015, resulting in a premium refund due of \$41,085. The Commission has received a premium refund of \$29,822 and is expecting the remaining \$11,263 shortly.
2. Proposed Coliseum Mural - The Mural Conservancy of Los Angeles is overseeing the production of three murals in conjunction with the 2015 Special Olympics World Games and requested to place one of the murals at the Coliseum – the site of the opening and closing ceremonies for the Special Olympics World Games. After further consideration, USC has approved this project only under temporary status, with the mural being affixed to a different material (i.e. canvas) that could be removed at a later time.

**The Commission would like to know from USC when the temporary mural will be removed.**

3. Mr. Frank Guridy, Associate Professor of history at the University of Texas, Austin, and currently a Visiting Professor at Occidental College, is currently conducting research for a book he is writing on the Coliseum's history and has requested Commission records. Mr. Guridy has come to the Coliseum on several occasions to review past Commission minutes. Ms. Markarian has provided Mr. Guridy with the Commission minutes from the 40's, 50's and 60's to review on-site.
4. Ms. Markarian submitted the Quarterly Report of Issues to USC on March 31, 2015, as required by the Commission-USC Lease. No issues were reported.

5. Effective May 4, 2015, the County Board of Supervisor's Executive Office will employ Mr. Robert Osborne as the Coliseum Commission Executive Director, as recommended by the Commission. Ms. Markarian congratulated and welcomed Mr. Osborne who was present at the meeting.

**The Chief Administrative Officer's report was received and filed.**

7. APPOINTMENT OF CHIEF ADMINISTRATIVE OFFICER AND SECRETARY – DISCUSSION AND POSSIBLE ACTION

Ms. Markarian proposed that the Commission appoint Mr. Robert Osborne as the Chief Administrative Officer and Secretary for the Commission effective May 4, 2015 to coincide with his date of hire.

**ACTION: On motion of Commissioner Price, seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, the Commission appointed Mr. Robert Osborne as the Commission's Chief Administrative Officer and Secretary, effective May 4, 2015.**

8. CONSIDERATION OF REQUEST FOR PUBLIC INTEREST EVENT (ANNUAL FOURTH OF JULY COMMUNITY FESTIVAL AND FIREWORKS SHOW) DISCUSSION AND POSSIBLE ACTION

Ms. Markarian presented the Commission with a request from the City of Los Angeles Councilmember Curren Price for a waiver of rent at the Coliseum for the Fourth of July Community Fair and Fireworks Show.

On July 4, 2015, City Councilmember Curren Price of the Ninth District plans to host a community fair and fireworks celebration at the Los Angeles Memorial Coliseum and Exposition Park. This family-friendly event will be free to the public and will include live music, food, various merchandise vendors and non-profit booths in Expo Park. The day will end with a fireworks display.

Per Section 6 of the USC-Commission Lease, each year from the second Wednesday of December through July 5th, with limited extension to the end of July, the Commission may designate not more than eight Public Interest Events at the Coliseum. Facility rent will be waived for these Commission Events but the non-profit organization will be responsible for all actual out-of-pocket costs associated with management of the event. The Lease provides that the 4<sup>th</sup> of July event will be considered one Commission Event even though the set-up and tear-down may extend beyond one day.

**ACTION: On motion of President Ridley-Thomas, seconded by Commissioner Price, unanimously carried with Commissioner Chadwick being absent, the Commission designated the Ninth District Fourth of July**

**fireworks event as a Commission Event.**

**9. PROPOSED AMENDMENT TO THE JOINT POWERS AUTHORITY AGREEMENT TO INCREASE THE SIZE OF THE COMMISSION TO FIVE MEMBERS – DISCUSSION AND POSSIBLE ACTION**

Ms. Markarian presented the Commission with the proposed First Amendment to the Amended and Restated Los Angeles Memorial Coliseum Commission Management Agreement of 2013.

At its January 29, 2015, meeting, the Coliseum Commission approved a proposed amendment to its current JPA agreement for distribution to its member agencies (the State, County, and City) and to the public for input. The proposed First Amendment would increase the size of the Commission from three to five members.

On February 5, 2015, the proposed First Amendment was sent to the Los Angeles County Board of Supervisors, the California Science Center Board of Directors and the City of Los Angeles for their consideration and input. The proposed amendment was also made available to the public on the Commission's website with instructions to send any comments to the Commission's email for consideration.

Ms. Markarian reported that all input received either supported the proposed amendment or had no comment; however, the Commission has not received a response from the State despite numerous attempts to solicit feedback. President Ridley-Thomas confirmed with Commission Legal Counsel that it was appropriate to approve that the proposed amendment be sent to the Commission's member agencies for consideration and approval even though the State has not provided comments.

**ACTION: On motion of Commissioner Price, seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, the Commission approved the First Amendment and authorized the President of the Commission to deliver the Amendment to the Commission's member agencies for approval and execution.**

**10. FINANCIAL REPORT**

Ms. Markarian provided a report on the following:

- a. Quarterly Financial Report – January 2015 through March 2015

**ACTION: By Common Consent, there being no objection, with Commissioner Chadwick being absent, the Quarterly Financial Report was received and filed.**

- b. Proposed FY 2015-16 Commission Budget

Ms. Markarian presented the proposed FY 2015-2016 Budget to the Commission for approval. She explained that the majority of the changes from the prior year's budget are decreases in the expenses mainly due to reduced costs now that the transition is complete. The proposed budget includes \$300,000 from USC for the Operating Expense Budget which USC has proposed to fund. This means that is the Commission will need to fund \$55,000 of the Operating Expense Budget (those operating costs identified in Schedule 4.4 of the Lease). The Commission has sufficient funds to cover the additional costs in FY 2015-2016.

Ms. Markarian reminded the Commission that there are a number of uncertainties at this time that could affect the Commission's financial position and that the budget does not include any repayments on the USC line of credit. The Commission should continue to closely monitor its financial position.

**ACTION: On motion of Commissioner Price, seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, the Commission approved the Commission Budget for FY 2015-2016.**

- c. Cash Flow Projections for FY 2014-2015, FY 2015-2016 and FY 2016-2017

**ACTION: On motion of President Ridley-Thomas and by Common Consent, there being no objection, with Commissioner Chadwick being absent, the Cash Flow Projection for FY 2014-2015, FY 2015-2016 and FY 2016-2017 was received and filed.**

- d. FY 2013-2014 Annual Financial Audit – Status

Ms. Markarian reported that McGladrey LLP is conducting the Commission's FY 2013-2014 Financial Audit and preparing the Association's tax returns at a cost not to exceed \$50,000. The audit fieldwork has been completed. The financial statements will be issued no later than June 30, 2015, as required by California Government Code sections 6505 and 26909 and the Commission's Amended and Restated Management Agreement.

McGladrey LLP will present their report to the Commission at the next regular Commission meeting.

## 11. SEMI-ANNUAL REPORT FROM USC

Ms. Markarian presented USC's semi-annual report for the period July 1, 2014, through December 31, 2014. The semi-annual report included information regarding:

- 1) Completed and planned events
- 2) Capital repair or improvement projects either underway or proposed in the following twelve-month period

3) Operating receipts, operating expenses and capital improvement and repair cost reports in furtherance of the provisions of Section 4.3 (Cumulative Calculated Amount)

**Commissioner Price would like to have the attendance noted for the 2014 Fourth of July event in the 3/27/15 semi-annual report for the period of July 1, 2014 through December 31, 2014.**

**ACTION: On motion of Commissioner Price, seconded by President Ridley-Thomas, unanimously carried, with Commissioner Chadwick being absent, USC's semi-annual report was received and filed.**

## 12. USC REPORT – UPDATE ON EVENTS AND CAPITAL REPAIRS/IMPROVEMENTS

Mr. Kevin Daly, Senior Events Manager of the Coliseum & Sports Arena, presented the Commission with general information regarding:

- a. Event recap
- b. Special Olympics mural
- c. Coliseum archives
- d. Social media activity
- e. Capital Repairs/Improvements

**Commissioner Price requested that information regarding the Coliseum's marketing efforts be included in USC's future semi-annual written reports to the Commission.**

**ACTION: By Common Consent, there being no objection, with Commissioner Chadwick being absent, USC's report was received and filed.**

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## CLOSED SESSION

Attorney Faughnan announced that the Commission would meet in Closed Session regarding the matters listed on the printed agenda. Closed Session commenced at 3:30 p.m.

## RETURN TO OPEN SESSION

Following the conclusion of Closed Session, the Commission returned to Open Session at 3:45 p.m.

REPORT OF ACTIONS TAKEN DURING CLOSED SESSION

Attorney Faughnan announced that there were no reportable actions taken by the Commission during Closed Session.

ADJOURNMENT

Announcing the completion of the business set forth on the printed agenda, President Ridley-Thomas declared the meeting of the Coliseum Commission to be adjourned at 3:46 p.m.

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Secretary